

## **FACULTY OF CHEMISTRY**

### **Specific criteria for the recognition of accredited work and professional experience**

#### **Objective**

Recognition of tasks carried out in companies, organizations, institutions, or other entities deemed suitable by the "specific commission," related to the tasks assigned in the study program of the following degrees at the center: Chemistry, Biochemistry, and Molecular Biology (mainly concerning their respective Work Placement subject).

The specific commission for each program will be composed of the following members: Vice-Dean of the Faculty of Chemistry, responsible for the respective degree, coordinator of the Work Placement subject for the respective degree, and the secretary of the Faculty of Chemistry.

#### **Requirements**

Tasks carried out in companies, organizations, institutions, or other entities can be recognized provided that the following requirements are met:

- The tasks performed align with the content of the program, particularly those of the subjects eligible for recognition.
- A minimum duration of the tasks performed must be accredited, corresponding to the same number of hours assigned to the respective subjects in the study program of the bachelor.
- The number of credits subject to recognition cannot exceed 15% of the total credits comprising the study program.
- The relationship with the entity or company must result from a labor or administrative/statutory bond. This means that activities performed as a scholarship holder or under an internship contract in a company will not be accredited.
- Tasks carried out more than 5 years prior to the enrollment in the subject will not be recognized.

#### **Procedure**

To initiate the recognition process for accredited work and professional experience in the form of credits, one must refer to the "Administrative Procedures" -> "Procedure for the Recognition of Accredited Work and Professional Experience" section on the URV website. This section outlines the general criteria established by the university, deadlines, costs, maximum number of credits that can be recognized, and other relevant information.

*Approved in the Center Board on 29-11-2011  
and ratified in the Teaching Committee on 14-02-2012.*

The application for recognition must be accompanied by the following documentation:

- Certificate of work history validating the student's affiliation with the company.
- Identification details of the workplace where the tasks were carried out, including dates and period of engagement, as well as the person responsible for supervising or directing the tasks performed.
- Personal report justifying that the tasks performed are comparable, in terms of time and nature, to those that could be carried out in the corresponding subject of the respective program.
- Supporting documentation from the entity or company detailing all the work performed and the period of engagement.

If deemed necessary, the specific commission may request additional supporting documentation.

The commission will determine whether the tasks performed are equivalent to the tasks of the subject or subjects in the corresponding bachelor degree.

The recognition of these credits does not include their grading, and as such, they will not be taken into account for the overall academic record.

In the case of the subject "Work Placement," if the specific commission decides not to fully recognize the subject, they may consider the option of exempting the student from completing the external activity period of the subject either partially or entirely. In such a scenario, the student would need to enroll in the subject through regular procedures.